

**Minutes of the Meeting of the
Oneida County Local Development Corporation
November 22, 2019
Mohawk Valley EDGE, 584 Phoenix Drive, Rome NY**

Members Present: Ferris Betrus (teleconference), David Grow, Mary Faith Messenger, Steve Zogby, Kirk Hinman. Excused: Eugene Quadraro
EDGE Staff Present: S. DiMeo, S. Papale, J. Waters, M. Kaucher
Others Present: Mark Levitt & Jenna Peppenelli, Levitt & Gordon; Dave Hill, Rome Sentinel; Laura Ruberto, Bond, Schoeneck & King;

Chairman D. Grow called the meeting to order at 10:21 AM.

September 27, 2019 Minutes

A motion to approve the minutes of the September 27, 2019 OLCDC Board of Directors meeting, was made by F. Betrus, seconded by K. Hinman, and carried 5-0.

Interim Financials

The Agency received the interim financials as presented.

Utica College SEQR

Chair Grow introduced a proposal to approve a SEQR Resolution for the Utica College Project. **A motion to approve a SEQR resolution relating to the Utica College project, based upon the EAF, the determinations made by the City of Utica on November 21, 2019, and its knowledge of the Current Project and the Refunding Project, the LDC determines that the Current Project is an Unlisted Action and the Refunding Project is a Type II Acton, was moved by F. Betrus, seconded by S. Zogby, and carried, 5-0.**

Utica College Bond Resolution

Chair Grow introduced a proposal to approve a bond resolution related to the Utica College Project. A public hearing was held on September 24, 2019. This is combined financing consisting of a refinance of existing debt and the issuance of new debt. **A motion to approve a bond resolution relating to the Utica College financing , approving the issuance of tax-exempt and/or taxable bonds in an amount not to exceed \$51,000,000, and authorizing the form and execution of related documents, subject to counsel review, was moved by M. F. Messenger, seconded by K. Hinman, and carried 5-0.**

Sexual Harassment Policy

Chair Grow introduced a proposed Sexual Harassment Policy the same as the OCIDA has adopted. **A motion to approve the sexual harassment prevention policy, with the only changes being that any complaints be delivered to either the Executive Director or the Chair of the Agency, was moved by K. Hinman, seconded by S. Zogby, and carried 5-0.**

MVEDGE-OCIDC 2020 Staff Services Contract

Chair Grow introduced a proposed contract for 2020. **A motion to approve the MVEDGE-OCIDA 2020 contract was moved by M. F. Messenger, seconded by F. Betrus, and carried, 5-0.**

MVEDGE-OCIDC 2020 Supplemental Staff Services Contract

Chair Grow introduced a request from MVEDGE and the Executive Director, that a supplemental Staff Services Contract in the amount of \$~~50~~60,000 be considered from the OCIDA and OCLDC. This is to

primarily assist with the hiring of an additional staff person to assist with the enormous of amount of staff time that is result from the MVHS bond project and other recent bond projects and resulting reporting requirements. The OCLDC will be asked to contribute \$~~10~~50,000 towards the \$60,000 total. **A motion to approve a \$5060,000 supplemental staff services contract with MVEDGE, contingent upon \$10,000 of the \$60,000 be contributed by the OCIDA, and also contingent upon the hiring by MVEDGE of an additional staff person, was moved by F. Betrus, seconded by M. F. Messenger, and carried, 65-0.**

Old Business

S. Papale notified that the MVHS Bond project closed this past week, and asked to go on record as thanking them for working with us.

D. Grow stated that there will be an agreed upon change in the retainer agreement with corporate counsel and that he will advise the Executive Director of the details.

At 10:27 AM a motion to adjourn the November 22, 2019 LDC meeting was moved by F. Betrus, seconded by D. Grow and carried, 5-0.

Respectfully recorded,

Mark Kaucher